



**Ministry of Education, Youth and Sport  
Higher Education Quality and  
Capacity Improvement Project**

**HEQCIP Graduate Fellowship  
Application Form**

2012 Selection Round

Instructions for applicants:

- Complete three (3) copies of this application form
- Attach supporting documents to each copy of application form
- Submit application form to HEQCIP by 5:00 pm, Jan 23, 2012

**FOR OFFICIAL USE ONLY**

Reference no:.....

Received:.....

Checked:.....

Please affix  
passport  
photograph**APPLICATION FORM** (Typewriting or block letters all pages)

Applied field:
Name of working agency/ institution:

**SECTION ONE: PERSONAL DATA**

Family name (surname) :	Date of birth: Day   Month   Year
First name:	Nationality (citizenship):
Other names:	Gender: <input type="checkbox"/> Female   <input type="checkbox"/> Male
City and province of birth:	Marital status: <input type="checkbox"/> Single   <input type="checkbox"/> Married <input type="checkbox"/> Divorced   <input type="checkbox"/> Widowed
Passport number :	ID number:
Applicant's office address:	Home address:
Phone work:	Phone home:
Email:	Mobile phone:
Person to be contact in case of emergency, name, telephone and address:	

**SECTION TWO: STUDY HISTORY**

Please provide the following information for all completed and partially completed vocational training, undergraduate or post graduate qualifications. List the most recent qualification first.

Name of Education Institution	Country	Year attended		Qualification obtained and major field/subject
		From	To	

**SECTION THREE: ENGLISH LANGUAGE PROFICIENCY**

Have you taken an IELTS or TOEFL test?     Yes     No    Test \_\_\_\_\_  
 Date \_\_\_\_/\_\_\_\_/\_\_\_\_    Overall score \_\_\_\_\_  
 Listening band:\_\_\_\_\_ Reading band:\_\_\_\_\_ Writing band:\_\_\_\_\_ Speaking band:\_\_\_\_\_  
 Certificate results attached     Yes     No

Please provide details of any previous/current English language training (year of study, level and institution) with supporting documents.

Name of Education Institution	Country	Year attended		Qualification obtained
		From	To	

## SECTION FOUR: WORK HISTORY

Category of your employer:

Ministry (central level)

Private HEIs

Public HEI

Other (please state) \_\_\_\_\_

Date of your current employment:

Position: \_\_\_\_\_

From: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Employer \_\_\_\_\_

Please briefly describe your current position, duties and responsibilities with your employer:

**SECTION FIVE: STUDY PROGRAMME AND RELEVANCE OF STUDY TO DEVELOPMENT OF CAMBODIA**

Describe specifically what skills and knowledge you want to gain from your study and how this study will contribute to your job upon your return.

Describe how your study and research will help improve education quality in and contribute to the social and economic development of Cambodia.

## HEQCIP GRADUATE FELLOWSHIP APPLICATION DECLARATION

**Note:** To achieve the objectives of the HEQCIP Graduate Fellowship Award, HEQCIP requires the individual to spend at least required year in the specified university and country.

To be completed and signed by the applicant for HEQCIP Graduate Fellowship Award: true, complete and correct to the best of my knowledge and I acknowledge that supplying incomplete or false information will result in HEQCIP withdrawing an award, if offered.

I understand the conditions under which I will be sent to study overseas. If I accept the HEQCIP Graduate Fellowship Award, I agree:

- a) To carry out such instruction and abide by such conditions as may be stipulated by HEQCIP and the institutions supervising my award, and sign an agreement with HEQCIP to that effect;
- b) To follow the programme of study and abide by the regulations of the institution in which I undertake to study; and
- c) To return home at the end of my award, regardless of the time remaining on my visa or at any time upon formal request of the overseas government.

I also agree:

- d) To the release of information contained in this form to relevant authorities in accordance with the overseas Act or Law to enable collection of academic results, placement in an education institution, consideration for an award, and the ongoing administration and monitoring of my award;
- e) To the exchange of information between HEQCIP and authorities such as overseas immigration service (regarding my immigration status) or any other relevant government agency;
- f) To obey overseas law and maintain an acceptable standard of conduct while overseas; and
- g) That the overseas government is not responsible for any aspects of my actions while I am there.

I am not aware of any medical or other conditions (e.g. disability or illness) that might prevent me from completing my study within the time allowed for the award.

I fully understand that if I am offered an award it may be subsequently withdrawn at any time if I fail to make adequate academic progress or for other sufficient cause determined by the overseas government or the education institution at which I am enrolled.

Printed name

(as in your passport or birth certificate): \_\_\_\_\_

Signature of award applicant: \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## CHECKLIST

It is important that you correctly fill out all the relevant sections in the application form and include all relevant documents listed below.

Applicant must submit three signed and completed copied of this application form, with supporting documents attached. Where original documents are not in English, you must provide true copies of English translations.

**Award applicants must submit THREE copies of this application form. Each copy of the application form must include:**

- Signed application declaration
- A copy of your completion certificate/degrees and academic transcripts
- A copy of your letter from your supervisor stating your position and the duration of your employment
- A statement from your workplace supervisor confirming the duration of employment and position for previous employment (s) within the relevant experience period for eligibility.
- A copy of national ID or birth certificate
- A copy of passport (if available)
- A copy of international English proficiency test result. e.g. IELTS or TOEFL
- A recent passport size photograph (attached page 1)
- A copy of your current CV

**DO NOT SUBMIT ORIGINALS**, other than the statements from your supervisor, as documents will not be returned. Copied Documents are accepted. If short-listed for interview, applicants will be required to present original degree certificates, academic transcripts and other relevant supporting documents for certification at HEQCIP office.

INCOMPLETE OR LATE APPLICATION WILL NOT BE CONSIDERED

EARLY APPLICATIONS ARE RECOMMENDED